



# CHRISTIAN ACADEMY OF WESTERN NEW YORK

## ELECTRONIC DEVICES POLICY

Due to the distractions they create to the educational purpose of the school, non-school-owned electronic devices (cell phones, tablets, digital cameras, handheld gaming devices, music devices, etc.) are to be turned off and handed in to each student's homeroom teacher at the beginning of each school day (or when the student arrives, if late). The electronic devices will be locked up until the end of the day when the student may retrieve them.

The school is not responsible for lost, stolen or damaged electronic devices. Therefore, if a parent or student is not comfortable with this procedure, the electronic device should be kept home.

International students may have a separate translator that does nothing other than translate. Other electronic devices may not be used as a translator.

Students will be permitted to keep their cell phone during the school day in response to a health-related emergency when a licensed physician has indicated in writing that the device is essential for the health of the student and the student has received prior permission from the school administrator to possess and use electronic devices in response to health-related emergencies. However, should the cell phone be used for other purposes, permission will be reviewed.

### **BOCES Students**

Students who attend BOCES in the morning (Seniors) will turn off any electronic device and hand it in to the Senior homeroom teacher when they arrive at CAWNY and retrieve it at the end of the school day.

Students who attend BOCES in the afternoon (Juniors) will turn off any electronic device and hand it in to the Office Secretary when they arrive in the morning and retrieve when their BOCES bus arrives.

### **Consequences**

If a student is caught with an electronic device in their possession, the device will be confiscated and will need to be signed out by a parent or guardian. There will be no warnings or exceptions.

Parents may call the school (716-433-1652) at any time and ask to speak with a student or request a message be given to them.

Signature indicates that both the parent(s) and the student are aware of this policy.

Parent Signature: \_\_\_\_\_ Date \_\_\_\_\_

Student Signature: \_\_\_\_\_ Date \_\_\_\_\_