

**Christian Academy of WNY    Host Family Agreement    Student \_\_\_\_\_**

This is a contract entered into by Christian Academy of Western New York (hereinafter referred to as "CAWNY") and \_\_\_\_\_ (hereinafter referred to as "the Host Family") on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_

CAWNY hereby engages the Host Family to provide services described herein under "Scope and Manner of Services." The Host Family hereby agrees to provide CAWNY with such services in exchange for consideration described herein under "Payment for Services Rendered."

**Scope and Manner of Services**

**Services to Be Rendered By the Host Family:**

- 1) The Host Family will provide the student with a private, furnished bedroom, a bathroom, a laundry facility and Internet access. Bedroom furnishings should include adequate lighting, a bed, a dresser, bed linens, a closet, a desk and a chair.
- 2) The Host Family will provide the student with two meals per day on school days and three meals per day on weekends and holidays. Hot meals are highly recommended.
- 3) The Host Family will provide the student with transportation to and from school including after-school activities.
- 4) The Host Parents will provide the student with transportation to and from the airport as needed.
- 5) The Host Parents will provide adult supervision to the international students to ensure their safety and notify CAWNY immediately in case of emergency.
- 6) The host Parents will attend school parents meeting or other school events as necessary.
- 7) The Host Family will provide free storage for the student's belongings over the summer and winter holiday as well as other vacations.
- 8) The Host Parents will notify CAWNY should any of the following circumstances occur:
  - Any time you are contemplating travel with your student.
  - Any time your student is contemplating participation in a high-risk activity.
  - Any time your student is contemplating travel.
  - In the event the student is seriously injured, seriously ill, or hospitalized for any reason.
  - If the student requires any medical care that requires consultation with a physician or other medical professional (the student has medical insurance coverage, and all expenses not covered by this insurance are the responsibility of the student and not the host family, and should be paid directly by the student or the biological parents of said student)
  - If the student develops any behaviors that are potentially illegal, immoral, unethical, hazardous or harmful to themselves or others.
  - If a conflict arises between any member(s) of the host family and each student, which you have not been able to resolve quickly and to the full satisfaction of all parties involved.
- 9) The Host Family will respect the confidentiality of the host family agreement with CAWNY, by not disclosing its terms to any student or other parties, especially the details of your financial agreement with CAWNY.
- 10) The Host Family will respect the confidentiality of the student's agreement with CAWNY, by not inquiring about its terms with said student, or anyone else, especially the details of the financial agreement with CAWNY.

**Support Provided by CAWNY:**

- 1) Student will offer a monthly stipend of \$800, to the Host Family.
- 2) CAWNY will provide medical release form signed by the parents or legal guardian of the students to the Host Family.
- 3) CAWNY will provide comprehensive support to the Host Family:
  - Monthly communication and check-in with the Host Family and the student.
  - Periodic visits which will be scheduled with the Host Family in advance.
  - Provide guidance for cultural awareness and orientation.
  - Assist in the logistical planning of arrival and departure from and to China and/or the U.S.A.

**Payment for Services Rendered**

CAWNY shall pay the Host Family for services rendered, according to the following Payment Schedule and Conditions.

1  
Initial \_\_\_\_\_

**Payment Schedule:** CAWNY will pay the Host Family \_\_\_\_\_ \$ \_\_\_\_\_ per month, per student that is placed in their home, typically for the 10-month period coinciding with the academic year. The payment to cover these expenses will be prorated for the actual days the student stays in your home. Payments made on the 15<sup>th</sup> of each month.

**Conditions:**

Understand that, although rare, due to unforeseen circumstances, the student may be transferred to a different host family at any time during the year; in such case(s) it is CAWNY's responsibility to arrange all the details, and not the responsibility of the host family.

In the case where the Host Family requests the student to leave their home, they must send a written request to CAWNY with an explanation and reasons for this decision. In such case, the Host Family agrees to give a period of one month, from the date of first written request, to prepare alternative living arrangements for the student.

**Statement of Non-Liability**

**Guardianship:**

The Host Parents understand that they are the acting guardians, but not the legal guardians of the student living in their home. The student's natural parents or legal guardians in his/her home country always retain this authority, unless it is assigned to someone else in a legal document approved by the natural parents. The Host Parents agree that they will not sign any documents for the student that requests the signature of his/her natural parents except for school permission forms, participation in school sport programs, or in other school-related activities or field trips. When signing such school forms, the Host Parents are asked to write "Host Parent" in place of where it asks for the parents/legal guardian's signature.

**Non-Liability:**

The Host Family understands that CAWNY does not provide any liability insurance for the Host Family or for the student and that CAWNY is not responsible for any damages caused by the student or for any claims for damages or injuries brought against the Host Family by the student or his/her natural family or guardians.

**Risky Activities:**

The Host Family understands that if the student wants to participate in certain risky activities (i.e. skiing, waterskiing, snowmobiling, rock climbing, paintball, etc.), the Host Family must request the student's natural parents or guardians to complete and sign a "High Risk Activity Waiver" form, prior to the student engaging in such activities. This form can be obtained from CAWNY.

**BIOLOGICAL FAMILY VISITS AND STUDENT TRAVEL WHILE ON THE PROGRAM**

1. Visits by members of the student's biological family or by friends from his/her home country can be disruptive to the adjustment of the student and an inconvenience to the Host Family. Therefore, visits during the first six months of the program are not permitted. All visits are discouraged until the very end of the first year. Any visit during the program must have the prior permission of the school and the host family.
2. The student is not permitted to travel outside the local area by him/herself or with peers.
3. The student is not permitted to hitchhike, whether alone or with companions.
4. Overnight travel with the Host Family, another family, a responsible adult (at least 25 years of age), approved groups (e.g., church, school, etc.) is permitted if prior consent is given by the Host Family. The Host Family and school must approve of all such trips and have a phone contact to reach the student in an emergency. Trips should not be scheduled during school days unless it is college visits..
5. If a student travels outside the United States, he/she must always carry a passport. Before departing, the student must check with the school regarding re-entry procedures.

**AMERICAN LAWS**

The purpose of CAWNY Exchange Program is to provide opportunities for people of diverse cultures to come together to learn about different points of view and ways of life as well as Christian ways of education. Cross-cultural understanding is, we believe, a fundamental step in promoting better friendship and world peace. We expect the highest standards of behavior from program participants at all times and, in turn, assume responsibility for the welfare and safety of the student through the program. The following Standards of Conduct have been established for the purpose. Violation of these rules will lead to disciplinary action and possible termination from this CAWNY Exchange Program. Violations of American laws or serious misbehavior in the school, Host Family, or community will result in an early return to the home country at the expense of the student’s parents and with no refund of program fees. If a student is arrested, or if it is reliably confirmed that the student has acted illegally, program sponsorship will be revoked, resulting in an early ending of the program with no refund of program fees.

1. Drinking of alcoholic beverages, including beer and wine, is not permitted while on the program and is illegal for all persons under 21 years of age.
2. The student must not smoke while in the United States. Persons under 18 years of age are not allowed to purchase cigarettes in most American states.
3. The student must not buy, sell, possess or use illegal drugs of any kind or use any controlled drugs, unless prescribed for him/her by a physician or other health professional. If the student is taking prescription drugs, the name, dosage and duration of use for each drug must be listed on the Medical Information and Inoculation Form. The student must not associate with any persons involved in illegal drug taking or drug trafficking.
4. Students must not commit or take part in any act of violence against another person or property.
5. Shoplifting and theft are illegal and may lead to criminal charges.
6. Students are not permitted to operate any motorized vehicle.
7. It is illegal for the student to take regular employment while in the United States. The only exceptions are occasional odd jobs, such as yard work or babysitting. Any such jobs must not interfere with school work.

**Signatures:**

In witness of their agreement to the terms above, the parties or their authorized agents hereby affix their signatures:

\_\_\_\_\_  
(Printed Name of Host Family)

\_\_\_\_\_  
(Printed Name of CAWNY Representative)

\_\_\_\_\_  
(Signature of Host Family) (Date)

\_\_\_\_\_  
(Signature of CAWNY Representative) (Date)